



# American Association for Laboratory Animal Science

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## Minutes of the March 24, 2016 AZAALAS Board Meeting

**Members present:** Grace Aranda, Pam Bortz, Kylie Burritt, Stephanie Curtis, CJ Doane, Tom Greene, Eileen Janke, Cheryl Johnson, Paula Johnson, Frank McFadden, Jaime White-James

President CJ Doane called the meeting to order at 11:31 a.m. The meeting was held via conference call.

Secretary Kylie Burritt distributed the minutes from the January board meeting. Minutes were approved as written.

Kylie reported the membership roster consists of 124 paid members.

Treasurer Stephanie Curtis provided the financial report: Savings account: \$877.53, Checking Account: \$8,746.24, Money Market: \$4,079.62, Total Shares: \$13,703.39. Stephanie also reported on the 2015 Raffle summary. Ticket sales totaled \$1,495 with total expenses being \$288.38. Net receipts totaled \$1,206.62. Stephanie said that checks had not been sent to charities yet, because she is not on the account and was not able to get them written yet. It was mentioned that more people need put on the AZAALAS bank account.

President-Elect Cheryl Johnson spoke about the Spring Video Conference. The date has been set as April 7th. All locations (Flagstaff, Phoenix, and Tucson) are ready for the conference, and an email announcement has been sent to the AZAALAS listserv.

Technician Board Representative Eilene Janke spoke on the Fall Fun Event. She let us know that she has not moved on the event yet, as she is awaiting board approved parameters. CJ suggested AZAALAS offer a \$300 donation to the Tucson Wildlife Rehab Center, and spend another \$200 providing food for members that come. CJ also mentioned members can bring guests, but there should be a nominal fee to cover nonmember meals. Northern Board Representative Tom Greene mentioned a maximum number needs to be determined for attendance. Eilene reported she was looking at having the event at the beginning of October. CJ asked Eilene to bring a proposed budget to the board at the May meeting.

CJ proposed the board determine our goals for 2016. She suggested increasing membership value, obtaining more participation, more events throughout the year. Past President Jaime White-James suggested adding more small events across the state at different times so that members can network regionally. CJ suggested starting a social committee to be in charge of planning these events, and News Editor Grace Aranda added that each region should have members on the committee. Eilene volunteered to be social committee chair.

CJ proposed a clarification of national dues scholarship guidelines. AZAALAS has historically given 2 scholarships per region for members who wanted to obtain their certification, but needed support to get the national membership rate for the testing. A total of 6 scholarships were available each year to encourage members to get their certification. In the past members in good standing only needed to request a scholarship by sending an email explaining why it was needed to any board member and a link was available on the home page to do so. Cheryl Johnson suggested merit should play a role in deciding who receives scholarship. With our new

website coming online soon we can determine what kinds of questions we should require on the new scholarship form. Suggested questions included: what has AALAS done for you; what will the scholarship help you do; and, why are you asking for a scholarship. Stephanie suggested that volunteer participation be required of recipients. CJ suggested that whoever receives a scholarship be required to spend a year on an AZAALAS committee. Suggestions committees included social committee, tech member committee, membership committee, and scholarship committee. Cheryl and Paula volunteered to chair the scholarship committee.

The board voted on the current scholarship applicants. The board voted in favor for Jane Mason to receive the scholarship as she is close to being able to sit for her exam. The board voted to hold off on Candace Shelton's application until she is closer to her applicable time.

Grace reported that our AALAS Learning Library subscription will be expiring in April. She stated that we usually have more than 15 members requesting access. The branch usually purchases 31 accounts at the current rate is \$1000/year. Cheryl stated that new members are drawn to AZAALAS for ALL access to help prepare for certification. The board moved to pay for the new subscription at the same rate.

The last item up for discussion was the 2017 District 8 meeting. CJ reported the meeting will be in Salt Lake City in Spring 2017. There will be a fun event Wednesday night, and sessions all day Thursday and Friday. Pam and Tim will be flying up to Salt Lake City next month to help determine the host hotel. CJ, Stephanie, and Grace will discuss a minimum budget ready for the May meeting.

The meeting was adjourned at 12:28p.m.